



## The UHC App has you Covered

Use your mobile device to  
download the app



### Count on 24/7, always there access to your plan

Not all features are available for every plan. Some plans aren't currently supported by the app.



#### Find care and pricing

Search for network providers near you, see ratings and reviews, and estimate out-of-pocket costs for different types of visits.



#### Check your benefits and coverage

Find copay and coinsurance amounts, view plan spending and see how your plan covers different types of care and services.



#### Refill prescriptions

Conveniently request refills right from the app. You can also look up drug prices and search for pharmacies near you.



#### View your claims

Check the status of new and past claims. See the amount billed, what your plan paid and how much you owe.



#### Access your plan ID cards

Easily view and show your UCard or member ID cards when you need them. Add your health plan details to your Apple Wallet or Google Wallet too.



#### Get virtual care

If your plan includes this benefit, you may be able to schedule a virtual visit for urgent care, routine care and more.

## The app has you covered.

When you're out and about, you can do everything from managing your plan to getting convenient care. Just download the app to:

Find nearby care options in your network.  
Estimate costs.

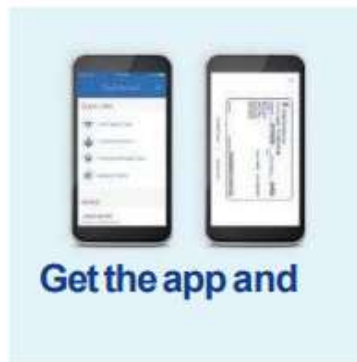
Video chat with a doctor 24/7.

View and share your health plan ID card.

See your claim details and view progress toward your deductible.



The UnitedHealthcare app is available for download for iPhone® or Android™



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## Tax Season is Here!

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With tax season beginning later this month, you can take a few proactive steps now to save time, reduce stress, and help avoid surprises later. Here are a few things you can do now to get ahead:

- Organize important documents: Gather and file W-2s, receipts, and records of deductible expenses such as medical costs, charitable donations, and childcare expenses.
- Review last year's return: Looking at last year's return can remind you of deductions or credits you may qualify for again.
- Update personal information: Make sure your address, filing status, and dependent information are current with your employer and financial institutions.
- Track income and expenses: If you have a side income, keeping accurate, up-to-date records now can prevent last-minute scrambling.
- Plan ahead for payments or refunds: Estimating whether you may owe or receive a refund allows you time to budget or adjust withholdings if needed.

A little preparation now can make tax season faster, easier, and far less stressful when filing time arrives.

Need to update your address with us, log into your [ADP WFN dashboard](#) - click on MySelf - and Profile.

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## ADP LifeMart Discounts

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### Save Time & Money with LifeMart Discounts

What Is LifeMart? LifeMart is a proprietary, members-only discount shopping website that provides discounts on nationally recognized brand-name products and services and local

retailers. We provide employees with real savings to help them manage everyday needs.

Categories include, but are not limited to: Travel, Electronics, Tickets, Family Care, Wellness, Home & Auto, Financial and Legal, Apparel, Flowers & Gifts, and Restaurants & Dining.

Find more information [HERE](#) and download the App to gain access to your discounts today!



A more human resource.™

LifeMart



ADP Discounts powered by LifeMart helps you save time and money on the things you want most, from every day needs to one-of-a-kind purchases. You'll find a huge selection of discounts on products and services from brands you know and love. Plus, great savings on **Hotels, Car Rentals, Electronics, Restaurants, Movie Tickets, Groceries, Child Care, Senior Care** and much more!

### ADP Discounts powered by LifeMart helps you:



Save time with one-stop shopping.



Make everyday life a little more affordable.



Shop at home or from any mobile device.

Plus, you can access LifeMart discounts anywhere, anytime, with the LifeMart mobile app. Simply download the app and you can browse major savings on the go.

Contact us at [ADPMARKETPLACE@lifecare.com](mailto:ADPMARKETPLACE@lifecare.com) for more information.

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for People™



## Important *January* Dates

January 1st	New Year's Day
January 4th	World Braille Day
January 19th	Martin Luther King, Jr. Day
January 24th	International Day of Education

## HR is Here to Help

For Questions About:	Contact:
12-Month Pay Plan	Dusty, payroll@commrehab.org
401k Information	Amber, humanresources@commrehab.org
<a href="#">Absence Request Form</a>	Catherine, timesheets@commrehab.org
Who do I notify if I need time off?	Your Account Executive (Danielle or Molly)
Change of Address	Update in ADP - www.workforcenow.apd.com
Direct Deposit - update info	Update in ADP - www.workforcenow.apd.com
Benefits (other than H.S.A.)	Amber, humanresources@commrehab.org
Health Savings Account (H.S.A.)	Health Equity Customer Service (877) 223-5329
Employment Verification	Dusty, onboarding@commrehab.org

Name Change	Dusty, onboarding@commrehab.org
Referral Bonus Payment (if applicable)	Dusty, payroll@commrehab.org
SpringAhead Timesheets	Catherine, timesheets@commrehab.org
W4 - Make a Change W2 - Request a Copy	ADP - www.workforcenow.apd.com



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